

*****APPROVED*****

Williamsburg Regional Local Human Rights Committee Minutes

Date of Meeting: October 9, 2013

**Denotes attendance at this meeting*

Committee Members: James R. Henry, Chairperson*
Jeannette Olechnowich, Vice-Chairperson*
Pamela Bellwood, Secretary*
Elizabeth Clemmons*

Office of Human Rights: Hillary Zaneveld, Human Rights Advocate*

Program Affiliates: Bacon Street:	Bob Coleman*
Better Life of Virginia:	Babatunde Talabi
	Christian Aigbe*
Campbell House:	Jacqueline Campbell*
East End Academy IOP & Day Treatment	Ruby Eley*
Eastern State Hospital	Dick Roberts*
Family Priority	Robin Rukin*
Family Preservation Services:	Monika Isip*
Neurological Rehabilitation Living Centers:	Melissa Gonzalez *
SWRMC Structured Outpatient Behavioral Health Program:	Jana Brultz*
United & Empowered Care:	Cristal Drake*
Williamsburg Place:	Patty Cranford*

Call to Order:

With a quorum of the members present, Mr. Henry called the WRLHRC to order at 9:00 am at The Yorktown Conference Room of Sentara-Williamsburg Regional Medical Center.

Presentation of New Members: *Mr. Henry announced that Mr. Barrett has been appointed to the State Human Rights Committee, leaving his position with this committee. Two new members, Ms. Bellmore and Ms. Clemmons have won appointment to this committee by approval of the SHRC. One more vacancy exists on this committee.*

Election of New Officers: *The committee members nominated a slate of officers for the remainder of this year's term which was unanimously elected by the membership: Mr. Henry as Chairperson, Ms. Olechnowich as Vice-Chairperson, and Ms. Bellwood as Secretary.*

Approval of Minutes: *Upon the motion by Mr. Henry, seconded by Ms Olechnowich, the minutes of the July 11, 2013, August 15, 2013, and September 4, 2013 meetings were approved as written.*

Approval of the 2014 Calendar Year Schedule: The membership unanimously approved the following dates for quarterly LHRC meetings: January 15, 2014; April 16, 2014; July 16, 2014; and October 15, 2014.

Public Comment Period: There were no public comments.

Affiliate Program Reports of Human Rights Activity:

Bacon Street

Mr. Coleman identified himself as the LHRC Provider Liaison, and presented the 3rd Quarter Report of Human Rights Activity for 2013. There were no changes regarding the additional reporting and review requirements.

Better Life of Virginia

Mr. Aigbe identified himself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. There were no changes regarding the additional reporting and review requirements.

Campbell House

Ms. Campbell identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. There were no further changes regarding the additional reporting and review requirements. (See: *Requests for Program Affiliation in which the program was guided to submitting Its current Policies and Procedures to Ms. Walsh at Licensing.*)

East End Academy Intensive Outpatient/Day Treatment Program

Ms. Eley identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. She reported a Licensure site visit on September 17, 2013. No citations were given and no changes were made to their policy. There were no further changes regarding the additional reporting and review requirements.

Eastern State Hospital

Ms. Roberts identified himself as the LHRC Provider Liaison for ESH and presented the 3rd Quarter Report of Human Rights Activity for 2013. For the quarter, he reported 11 Abuse and Neglect Allegations and 179 complaints with 43 still pending. The program will request LHRC approval of a research project. (See, *Requests for Approval of Policy, in which the LHRC requests quarterly reviews on the project.*) There were no further changes regarding the additional reporting and review requirements.

Family Preservation Services

Ms. Isip identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. She reported that during this past quarter, Licensure conducted a site visit, and the corrective action plan has been submitted to this committee. There were no further changes regarding the additional reporting review requirements.

Family Priority

Ms. Rukin identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. There were no changes regarding the additional reporting review requirements.

Neurological Rehabilitation Living Center

Ms. Gonzalez identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. She reported an OHR Review conducted on 9/18/13 by Ms. Zanefeld, and that recommendations were made and have been implemented. There were no further changes regarding the additional reporting and review requirements.

Sentara-Williamsburg RMC Structured Outpatient Behavioral Health Program

Ms. Brultz identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. She reported no further changes regarding the additional reporting and review requirements.

United and Empowered Care

Ms. Drake identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. For the quarter, she reported 9 Abuse and Neglect Allegations to be reviewed in closed session later at this meeting. She reported 0 complaints. (See: *Open Meeting Reconvened in which the committee reported out no recommendations.*)

Williamsburg Place-The Pavilion

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. She identified no additional changes regarding the additional reporting and review requirements.

Williamsburg Place-The Farley Center

Ms. Cranford identified herself as the LHRC Provider Liaison and presented the 3rd Quarter Report of Human Rights Activity for 2013. She identified 0 allegations of abuse or neglect and 8 complaints to be reviewed in closed session. (See: *Open Meeting Reconvened in which the committee reported out no recommendations.*) She reported a Licensing Review was conducted 9/2013 through 9/25/13 with the report pending. She identified no further changes regarding the additional reporting and review requirements.

Discussion Items:

Requests for Approval of Policy:

Campbell House: In requesting approval of LHRC affiliation of a sponsored residential program, the program was guided by Ms. Zaneveld to first submitting its policies and procedures to Ms. Walsh at OHR for approval.

Eastern State Hospital: Mr. Roberts requested approval of a research project proposal, Social Interaction Skills for Patients with Schizophrenia, conducted by Glenn Shean, Ph.D., L.C.P. The proposal has been previously approved by the William and Mary Ethics Committee. *The committee members and Ms. Zaneveld requested quarterly reviews on the project in the E.S.H. quarterly report.*

OHR Advocate's Report and Training:

Ms. Zaneveld reported on and discussed the Office of Human Rights Procedures she is utilizing in her site visits with all the affiliated programs.

Closed Meeting: *At 10:00 am the committee members approved by unanimous affirmative vote a motion by Ms. Olechnowich, seconded by Ms. Bellmore, to convene in closed session per Virginia Code 2.2-3711(A)(1): Personnel and (A)(4): For the Protection of the Privacy of Individuals in Personal Matters not related to public business, namely for the purpose of reviewing complaints under Assurance of Rights,*

Services, and Abuse and Neglect at United and Empowered Care, and the Farley Center at Williamsburg Place pursuant to the regulations.

Open Meeting Reconvened: *The committee reconvened in open meeting at 10:45 am by unanimous vote on a motion by Ms. Bellwood, seconded by Ms. Olechnowich, each member certifying that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open meeting requirements and identified in the motion by which the closed meeting was convened, were considered in the closed meeting.*

The committee reported out in open meeting the following recommendations for the affiliate programs:

United and Empowered Care: No recommendations.

Farley Center at Williamsburg Place: Provide quarterly reports on the Behavioral Plan of the identified patient.

Next Regularly Scheduled Meeting: January 15, 2014, 9:00 am, at the Yorktown Conference Room of the Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.

Adjournment: *Mr. Henry adjourned the meeting at 10:50 am with the unanimous approval of the committee members.*

Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

Pamela Bellwood
LHRC Committee Secretary